

TECHNICAL INFORMATION

1.1 Technical Information Centre (TIC)

The TIC is located at the competition venue.

The main function of the Technical Information Centre is to ensure smooth communication between Team Officials and the LOC, the Technical Delegate and the Competition Management, regarding technical matters.

The TIC will open on all competition days, from 1 hour before the start of the first event of the day until 60 minutes after the end of the last event of the day.

The TIC is responsible for, but not limited to, the following:

- Display on the relevant notice board of official communications to the teams, including start lists, results and Call Room reporting times;
- Distribution of urgent notices to the delegations from the Technical Delegate and competition management via the pigeonholes. It is the Team Leader's duty to collect this kind of information in due time;
- Receipt of Final Confirmations;
- Distribution and receipt of Mixed Relay Order Confirmation forms;
- Distribution of items confiscated at the Call Room;
- Registration and collection of personal implements;
- Managing national record doping control requests;
- Receipt of withdrawal forms;
- Written Appeals.

1.2 Technical Meeting

The Technical Meeting will be held on Friday 24 September at 10:00, in the Palaindoor.

Each team may be represented by a maximum of two team delegates and, if necessary, an interpreter. It is very important that all teams are represented at the Technical Meeting.

The Technical Meeting will provide updates and information which is not already mentioned in this team manual and will includes:

- Timetable amendments (if any);
- Answers to questions.

1.3 Documents Distribution

The distribution of competition related information at the TIC will NOT be systematically made through printouts in the Team pigeonholes but will be displayed on the notice boards. All start lists and results will be available on the website.

Important notices of general interest (e.g. changes to the timetable) will also be displayed on the Posting Board.

In addition, the TIC will establish a mailing list or whatsapp group of the Heads of Delegation/Team Leaders to distribute via email important notices and any other relevant information.

2. COMPETITION & IMPLEMENTS

Equipment and implements necessary for training will be available at the training venues. Officials will be present to help in the case of problems or special requirements. Drinks will be available at the training venues. Accreditation must be handed in when borrowing equipment, and will be returned to the athlete when the equipment is handed back.

2.1 Official Training at the Competition Venue

Official training for all athletes will take place **on Friday 24 September from 11:00 to 12:15.**

2.2. Markers

Athletes will not be permitted to use their own markers during the Event. Those athletes wishing to use a marker will be required to use the markers provided by the LOC at the event site. Officials will also provide adhesive tape for the relay runners at the track.

2.3 Implements

2.3.1 Official Implements

The implements provided by the LOC are selected from those appearing on the current WA approved implements list.

2.3.2 Personal Implements

Personal Implements shall also be allowed, providing that:

- They are readily identifiable and are WA certified
- They are not already on the official list
- They have been checked for compliance with WA Rules

Personal implements will have to be submitted to the TIC no later 50 minutes before the event. The implements will be returned via TIC only at the after of the Event after presentation of the deposit receipt.

If a personal implement cannot be accepted into the pool due to it not meeting the specifications or being unidentifiable, the relevant team will be notified through the TIC, with an explanation, and the implement will be returned.

3. COMPETITION PROCEDURE

Arena Palaindoor - 6 lanes – 8 on straight

Events 60m – 200m – 400m - 800m – 1500m –3000- LJ – TJ – SP –4x200m Mixed

LJ, TJ, SP 3+3 attempts for event

For the mixed 4x200 it will be necessary to indicate 2 men and 2 women with the order defined according to your preferences.

3.1 Competition Bibs

3.1.1 General

For individual events, each competitor will receive **2** personal bibs. These must be pinned to the front and back of the competition clothing.

Exceptions are made for Triple and Long Jumpers and for throwers: these competitors are permitted to attach the bib only to the front or to the back of their competition clothing.

Bibs must not be cut, folded or covered in any way.

3.1.2 Relay

Each runner in a relay team must wear the bib with the official three-letter country code of his/her national federation on his/her front. On his/her back the runner must wear the personal bib.

3.1.3 Hip Numbers

The athletes competing in Track Events will also be given one adhesive hip number at Final Call before entering the Field of Play. The hip number must be secured to both sides of the athlete's shorts/legs.

3.2. Fit Walking

Each competitor will participate at the competitive walking event (3 km) will take place in the city centre on **Thursday 23 September**.

3.3 Competition Clothing

Competitors must wear the Federation's official team clothing. Please make sure to follow the WA Advertising Regulations in force. Clothing and items not conforming to this rule and the current WA Advertising Regulations will be removed/taped at the Call Room.

The rule stipulating the compulsory wearing of the official competition clothing will be applied during the competition but also during Victory Ceremonies.

3.4 Failure to Participate

Any athlete who, after the Final Confirmation has been submitted fails to participate in the event without giving a valid reason (e.g. a medical certificate provided by and based on an examination of the athlete by the Medical Delegate), shall be excluded from participation in all further events in the competition, including Relays (see WA Rule 4.4 RT).

3.5 Withdrawals

Withdrawals after final confirmation, have to be submitted, on the official Withdrawal Form, to the TIC. If the athlete is entered in another event, the reason for the withdrawal has to be specified in detail, being its acceptance the responsibility of the Technical Delegates based on the WA Rules.

3.6 Call Room

The Call Room is located on the back of 60m start. Access will be allowed to athletes only and according to the following reporting times (there may be slight amendments in case of particularly large fields in the Field Events qualification):

	Report Call Room	Call Room closes	At competition site
Track Events	20 min	15 min	5 min
Field Events	40 min	30 min	20 min

All times are prior to the actual starting time of the event.

Athletes who fail to report on time to the Call Room without a valid reason may be excluded from participating in this and all further events, including Relays.

A dedicated, heat by heat, Call-up Schedule will be issued once Final Entries are confirmed.

It will be displayed at the Warm-up Area and handed out at the TIC daily.

Refreshments (still water) and will be available next to the Call Room.

3.7 Call Room Procedures

In the Call Room the judges will check the following in accordance with WA Rules:

- Competition Bibs
- Shoes and Spikes
- Uniforms
- Bags (identification on and content of)
- Any other kind of advertising

Personal belongings (video cameras, tape recorders, radios, CD players, radio transmitters, MP3/MP4, cell phones or similar devices) will not be permitted in the infield as per WA Rules. Competition officials in Call Room will confiscate all not authorised items. Athletes will receive a receipt for any such items. Upon presentation of this receipt, the athletes will be able to collect such items from the TIC once their event has finished.

3.8 Specific Event Procedures

3.8.1 Track Events

Tracksuits, bags and other personal belongings shall be placed in baskets in the Call Room, and these will be taken to the mixed zone for collection after the race.

3.8.2 Field Events

Each athlete is allowed a minimum of two practice trials under the supervision of the officials, more if time allows. In throwing events, the athletes will be called to the practice trials in the competition order. Only official markers provided by the LOC will be allowed for marking the runways.

3.9 Timing

The official timing will be provided by FIDAL SERVIZI and will be displayed on the official electronic timing instrument and photo finish cameras provided by FIDAL SERVIZI.

3.10 Post Competition Procedures

After the competition, athletes leave immediately through the mixed zone.

3.11 Protests and Appeals

Protests and appeals are permitted and will be processed in accordance with WA Rule 8 RT.

In the first instance, protests must be made orally to the Referee by the athlete himself/herself or by a responsible official acting on his/her behalf. Protests concerning the result or conduct of an event shall be made within 30 minutes of the official announcement of the result of that event (posted on the Video Screen). Any written appeal to the Jury of Appeal must be made in accordance with WA Rules and signed by a responsible official on behalf of the athlete and submitted to TIC within 30 minutes after the official announcement of the decision made by the Referee.

When submitting an appeal form, a deposit of EUR 100, as set in the rules, must be paid. If the protest is unsuccessful, the deposit will not be returned. The Jury's decision will be provided in writing.

3.12 Ranking Team Events

Men Team Ranking and Women Team ranking.

The finishing positions of the teams shall be decided according to the aggregates of the points (according to the FIDAL Scoring Tables) earned by the 7 highest scoring athletes (7 events out of 10). The team having the highest aggregate being the winner, and so on.

Each athlete can be entered in all events, but only points earned in 3 events can be considered for the Team Ranking. 4x200 Mixed will be considered according Women scoring table.

3.13 Award Ceremonies

Individual Award Ceremonies first 6 for event and Team Award Ceremonies first 3 Team Event Men and First 3 Team Women at end of the session;

Diploma will be released for all athletes.