



FEDERAZIONE ITALIANA
DI ATLETICA LEGGERA

Supply of technology for “Casa Italiana Atletica”, on the occasion of the Athletics World Championships - Beijing

**at Area 751- Beijing, China, August 22/30, 2015 -
Echo Fashion Building and External Area Power Square**

FIDAL intends to begin negotiated procedures with publication of the call for tenders on the site www.fidal.it, aimed to the entrustment of the supply of technology for Casa Italiana Atletica on the occasion of the Athletics World Championships, to be held in Beijing at Area 751 Beijing China - Echo Fashion Building and external Area Power Square , from 22nd August 2015 to 30th August 2015 for the FIDAL.

We invite, therefore, all companies possibly interested in participating in the present process and that are in possession of the requirements of economic, financial and technical professional capacity, as specified in Articles 38 and 39 of the Contracts Code, to view the contents, conditions and provisions stated below.

1) LOCATION OF EXECUTION, DESCRIPTION

a) Place of execution: **China - Beijing Area 751 Echo Fashion Building and External Area Power Square;**

b) General Characteristics of the work: **entrusting the provision of technology for Casa Italiana Atletica on the occasion of the Athletics World Championships to be held in Beijing from 22nd to 30th of August 2015;**

c) Nature and extent of the services: the provider is obliged to provide the services described in detail in the explanatory technical document.

2) CLASSIFICATION OF SERVICES

The services aim of the supply, the manner, the planimetries, the obligations of the supplier are indicated and provided in the specification which is attached to the present notice and published on the website: www.fidal.it.

3) COMPETITION PROCEDURE AND AWARD CRITERIA

The hammer price will be made to the Company or that Firm which will have practiced the lowest price with the price placed at the tender notice in the amount of €. 39.000.00 (Eurosthirtyninethousands/00).

4) DOCUMENTATION CONCERNING THE PROCEDURE

Specifications beforehand cited above in paragraph 2 are necessary for the formulation of the offer, it can be viewed and extracted, by each competitor, directly from the federal site where it is published together with the other documents related to the present procedure.

5) TERMS AND CONDITIONS FOR THE SUBMISSION OF THE OFFERS

To participate in the tender notice, the interested company should submit the documentation explained as follow documentation, contained in a single package, sealed and signed on the closing flaps, bearing on the outside the name of the competitor and the following words: **Expression of interest for the award of technology supply to Casa Italiana Atletica on the occasion of the Athletics World Championships to be held in Beijing on August 22nd to 30th, 2015.**

The envelope must be received, shall be invalid, by 30th June, 2015 at 16.00 at the Italian Federation of Athletics - Via Flaminia Nuova 830 - 191, 1st Floor, Room 1.

Said package must contain:

1) An envelope duly closed and sealed on the edges with the company or firm stamp or and the signature of the Owner or Legal Representative, bearing on the outside the words **"Envelope n. 1 - Documents"**

The envelope must contain:

- Declaration, made in accordance with Articles 46 and 47 of Presidential Decree 28.12.2000 n. 445 and signed by the person authorized to represent the company, stating the minimum requirements for admission, or drafted following the model in Annex B) Certifications and Sworn Affidavit. The Self-declaration in substitution of attested Affidavit must be

accompanied by a valid ID or equivalent identification document, pursuant to Article 35 of Presidential Decree 445/00.

It states that the declaration of non-existence of grounds for exclusion under Article 38 of Legislative Decree n. 163/2006 and subsequent amendments with reference to the letters b), c) and m-ter must be made by all those subjects called by the aforementioned Article 38;

In the case of companies not established in Italy they will have to produce documentation in conformity with the laws of their countries, such as to establish the possession of all the requirements for qualification and participation for the economic operators to the Italian tender notices.

- Statement that they have completed at least 4 international projects during the last two years.

2) An envelope properly closed with sealed flaps with the company stamp and the signature of the Owner or the Legal Representative, bearing on the outside the words "**Envelope n. 2 - Offer**".

The envelope must contain:

- a) the pattern of supply, Annex A, of the present , filled in all its parts laying in the bottom of each sheet the company stamp and the signature of the Owner or Legal Representative;
- b) copy of the invitation letter with its annexes laying in the bottom of each sheet the company stamp and signature of the Owner or Legal Representative for acceptance of all the clauses contained in the same.

It is allowed the hand delivery of the packages within the same period at the headquarters of the Athletics Italian Federation - Via Flaminia Nuova 830 - 191 , 1st floor room 1.

The timely delivery of the packages remains at the sole risk of the senders.

Failure to submit any of the documents referred to in paragraphs 1 and 2 will result in exclusion from the tender notice.

The packages received after the above deadline will not be considered.

Any information and / or clarification regarding the procedure and the mode of mail delivery may be made to Dr . Carla Nappi - telephone number 06/33484703, email carla.nappi@fidal.it.

Please note that the deadline for requesting clarifications is fixed no later than the third day prior to the date of the deadline for submission of tenders.

6) PROCEDURE FOR THE AWARD

The tender notice is to win with the criterion of the lowest priced place to the tender amounted to €.
39.000.00 (eurosthirtyninethousands/00).

The tender procedure will be divided into the following phases:

1. verification of the integrity and promptness of parcels received;
2. opening of parcels received and the finding of the presence of the envelope " A" and " B ", following the order of arrival to the protocol;
3. opening of envelope " A" containing the administrative documentation, verification of the presence of the documents content and found the compliance of the documents submitted with respect to that request, and proceeding to the admission of the companies in order to the next stage of the proceedings
4. opening of the envelope " B " containing the economic offers, by reading what is offered.

7) OBLIGATIONS FOLLOWING THE EFFECTIVENESS OF THE DECISION TO AWARD

Within 10 (ten) days from the date of conclusion of the invitation to tender, FIDAL will check against the competitor who has submitted the most economically low and the competitor that follows in the list meet the requirements for admission and the absence reasons for exclusion from the invitation to tender and the accuracy of self-declaration in the tender.

If these tests do not confirm the statements contained in the instance of admission, there will be sanctions and exclusion from the invitation to tender, where the conditions exist, the reporting of the fact to the Authority for the provisions of Article 6 paragraph 11 of Legislative Decree n. 163/2006.

It will proceed to the consequent, eventual, new award for the second place always in response to the positive feedback of the above checks.

The final award for the delivery of services will be by later decision (decision of the Federal Council of FIDAL) and with the signing of the final contract within 15 days after the interim. In the event that the Contracting Authority finds the need to immediately start services, the contracting company provisionally agrees, pending the signing of the final contract, to begin signing the specific minutes of delivery.

The contractor will need to present the documentation necessary for the conclusion of the contract and the insurance policy of civil liability to persons or property.

A copy of the insurance policy will be transmitted to the RUP before signing the contract.

The payment of the work will be carried out in the manner provided in the tender.

8) OTHER INFORMATIONS

a) It will result in exclusion from the tender invitation competitors who do not send the package to the place and the deadline indicated in this notice or which are missing or incomplete or irregular documentation required.

b) The provisional award is binding on the successful tenderer, but not FIDAL which also reserves of not awarding the contract without that, in such event, the competitors can claim damages or compensation whatsoever.

c) The authority must communicate to FIDAL client, before the start of the contract, the names of the employees that it plans to use in such activities and any changes that may occur during the work relating to these names.

d) shall be borne by the successful tenderer any cost related to any certifications necessary to perform the service in China, including in the field of occupational safety.

e) are charged to the successful bidder all fees and charges related to the conclusion of the contract and its possible registration,

f) The Contractor assumes all the obligations under Article 3, Law 13 August 2010, n. 136 (Traceability of financial flows). In the event that the transactions relating to the Contract to be performed without using banks or Poste Italiane Spa or in the case of violation of one of the obligations provided for by Article 3, Law 13 August 2010, n. 136 or the present article, the Agreement shall be deemed legally terminated immediately, pursuant to Article 1456. Civil Code;

g) All disputes that have not been able to define within the procedures of the good-natured agreement in Article 240 of Legislative Decree n. 163/2006 will be attributed to the exclusive jurisdiction of the Court of Rome.

h) Personal data relating to companies entering the competition will be processed, with or without electronic means, limited and for the time necessary with the implementation of the tender notice ("Privacy Policy"). The data controller is the RUP.

i) Please refer to the Articles 7 and following of Legislative Decree n. 196/2003 about the rights of individuals to privacy of data.

Head of the procedure (RUP) is Dr. Fabio Pagliara, Secretary General.

Rome, 16/06/2015

The Secretary General

Dott. Fabio Pagliara

Attached - **Tender technology Casa Italian Atletica**